

**CITY OF LAURINBURG
AGENDA WORKSHOP
MAY 10, 2011
W. CHARLES BARRETT ADMINISTRATION BUILDING
305 WEST CHURCH ST.
LAURINBURG, NC
7:00 P.M.**

Minutes

The City Council of the City of Laurinburg held an agenda meeting May 10, 2011 at 7:11 p.m. in the conference room of the W. Charles Barrett Administration Building with the Honorable Matthew Block, Mayor, presiding. The following Councilmembers were present: Joy Ellison, Curtis B. Leak, and Kenton Spencer. Councilmembers Thomas W. Parker, III and Herbert M. Rainer, Jr. were absent.

Also present were Edward F. Burchins, City Manager, Jennifer A. Tippet, Deputy City Clerk, and Charles L. Hicks, Jr., Assistant City Attorney.

Mayor Block called the meeting to order. Councilmember Spencer gave the invocation.

Mayor Block reviewed the upcoming agenda for the May 17, 2011 regular meeting.

1. Consent Agenda
 - a. Approve minutes from retreat of February 26, 2011, workshop of March 15, 2011
No discussion.
 - b. Set public hearing on the proposed 2011-2012 Fiscal Year Budget to be held June 21, 2011 in the upstairs council room of the Municipal Building located at 303 West Church St.
No discussion.
 - c. Authorize Mayor to sign agreement between the City of Laurinburg and the Scotland County Board of Elections to conduct the 2011 Municipal Elections.
No discussion.
2. Public Hearing on the closeout of the 2008 Community Development Block Grant for the infrastructure project on Creedle and Morris Streets.
Mrs. Deese explained that she would present the budget numbers at the May 17th meeting.
3. The En-lighteners
Mayor Block explained that the En-lighteners is a support group for the visually impaired in Scotland County and would like to discuss the group to create greater awareness of the challenges facing the visually impaired in Scotland County. The group will not be asking for funds or services.
4. Mr. Robert Malloy, President, NAACP
No discussion.
5. Laurinburg/Maxton Airport Commission 2011-2012 Proposed Budget-Jo Ann Gentry, Interim Executive Director
The City Manager stated that the budget would include the \$500,000.00 loan.

6. Laurinburg/Scotland County Area Chamber of Commerce-Drew Williamson, Past President
No discussion.
7. Laurinburg/Downtown Revitalization Corporation-Mary Robinson-Third Quarter Report
No discussion.
8. Springsted, Inc. – Pay and Classification Plan – Mr. John Anzivinor – Consider approving Memorandum of Agreement
The City Manager explained that Springsted, Inc. is the firm the North Carolina League of Municipalities uses to perform Pay and Classification Plans. He explained that Councilmember Ellison had requested a representative present the methodology of the study for Council. Upon question by Councilmember Leak, the City Manager explained that the budget included \$18,000.00 for the study.
Upon question by Councilmember Ellison, Mr. Bell explained that employees finished taking the Employee Survey last week and it will take the Employment Security Commission two (2) weeks to compile the data which will be presented at the June council meeting.
9. Memorandum of Understanding between the City of Laurinburg, the Town of Maxton, and the Laurinburg-Maxton Airport Commission for improvements to the runway at the Laurinburg-Maxton Airport.
The City Manager explained that the Memorandum of Understanding is for the money for the runway. He added that the City Attorney drafted the agreement and sent copies to the Airport Commission's attorney and the Town of Maxton's attorney. He added that the loan was for \$500,000.00 at a 4% interest rate over 10 years.
10. Discussion on Unlicensed Motor Vehicles/Excess Vehicles
The City Manager explained that Councilmember Leak had requested information on The County's methods of dealing with unlicensed/excess motor vehicles
Mrs. Deese explained that the information had been distributed to Council and staff is looking for direction on how to proceed.
11. Consider Ordinance No. O-2011-08 which condemns property located at 1001 Anne St.
Upon question by Councilmember Leak, Mr. Peele stated that demolition costs were around \$5,000.00 and were included in this year's budget.
12. Discussion of the Speller and Sanford Buildings.
Discussion ensued regarding joining the County in utilizing the Speller Building for a joint revenue collection center and the possibility of expanding and updating the Municipal Building.
Upon questions by Mayor Block, Mr. Patterson, Scotland County Manager, explained that the City and County would have to negotiate the costs of sharing the Speller Building and he suggested a fair method would be to base the costs on the number of heads in the building. He explained that the cost of renovating the Speller Building would be approximately \$225,000.00, not including furniture.
Upon questions by Councilmember Spencer, the City Manager stated that the Sanford Building is in good shape but it would need cleaning, painting and repair/replacement of some ceiling tiles. He added that it would cost approximately \$10,000.00 to \$11,000.00 per year to operate in the Sanford Building.
Councilmember Spencer explained his plans to utilize the top floor of the Sanford Building for the Youth Council.
Further discussion ensued concerning the Speller and Sanford Buildings. Councilmember Ellison expressed concern that all logistical issues regarding the buildings and the City's needs be considered before making any determination.

- Councilmember Leak suggested that Mrs. Carpenter, Finance Director, who was on the committee that originally studied consolidation with the County, present information to Council.*
13. Consider contract for the lobbying of the Laurinburg-Maxton Airport runway with Marlowe & Company, LLC
The City Manager explained this is a continuation of the lobbying contract with a cost of \$24,000.00 annually, shared equally among the parties to the contract.
 14. Consider Ordinance No. O-2011-09 which amends the 2010-2011 Budget Appropriations Ordinance (Ordinance No. O-2010-12) by transferring \$500,000 from Electric Fund Balance (30-439900) to Non-Departmental (661-509800)
No discussion
 15. Set candidate filing fees for 2011 Municipal Elections.
The City Manager stated that the current fee is \$25.00.
 16. Discussion of installing water line for installation of a water fountain at Washington Park.
Discussion ensued concerning the need for a water fountain at three (3) parks. The City Manager explained that if the City would install the water line, the County would provide the water fountain. Following discussion about water lines for fountains and fence at Market Park, the City Manager stated that staff would provide the costs for the water lines and the fence at the Council meeting.
 17. Discussion about Downtown Summit.
Discussion ensued about the previously scheduled Downtown Summit and when to reschedule the Summit.
 18. Consider appointments or re-appointments to the Laurinburg Beautification Committee
No discussion.
 19. Appointment to Laurinburg Housing Authority
Mayor Block explained that Mrs. Walker recommended Mr. Shytle as he is on the Authority's Fund Raising Board.

Councilmember Leak requested the following information from the Laurinburg Housing Authority: when Scottish Glen II apartments will be completed, criteria for application and a letter regarding the requirements mandated by the State and Federal Governments.

Mrs. Deese explained that in order to meet the tax credit requirements, the apartments will be occupied by July. She added that applications are currently being taken.

A discussion ensued concerning the street improvements and the possibility of a traffic study for the Turnpike and West Blvd. intersection. The City Manager explained that he believed DOT was conducting a study to determine turning movements at this intersection, but that he would contact DOT to find out what is being done.

DATAMATIC

A discussion ensued concerning the proposed contract with Datamatic. The City Manager explained that Council had been provided information requested including return on investment. He added that the City Attorney has a copy of the contract to review.

Upon question by Councilmember Leak, the City Manager explained that Council could vote on this matter when Council feels it has enough information and feels ready to vote. He added that the bid is valid through the end of the month.

CLOSED SESSION

Motion was made by Councilmember Leak, seconded by Councilmember Spencer, and unanimously carried that pursuant to North Carolina General Statute § 143-318.11(a)(3), Closed Sessions, council go into closed session to preserve the attorney-client privilege related to potential litigation.

Councilmember Spencer explained that he needed to leave. He left at 8:11 p.m.

At 8:15 p.m., motion was made by Councilmember Ellison, seconded by Councilmember Leak, and unanimously carried to adjourn the closed session and resume the open meeting.

ADJOURNMENT

Motion was made by Councilmember Leak, seconded by Councilmember Ellison, and unanimously carried to adjourn the meeting. The meeting adjourned at 8:16 p.m.

Matthew Block, Mayor

Dolores A. Hammond, City Clerk