

**CITY OF LAURINBURG
CITY COUNCIL AGENDA WORKSHOP MEETING
OCTOBER 15, 2013
W. CHARLES BARRETT BUILDING
305 WEST CHURCH ST.
7:00 p.m.**

The City Council of the City of Laurinburg held an agenda meeting on October 15, 2013 at 7:00 p.m. in the conference room of the W. Charles Barrett Administration Building with the Honorable Thomas W. Parker III, Mayor, presiding. The following Councilmembers were present: Mary Jo Adams, Curtis B. Leak, Andrew G. Williamson, Jr. and J. D. Willis

Also present were Charles D. Nichols III, City Manager; Jennifer A. Tippet, City Clerk; and William P. Floyd, Jr., City Attorney.

Mayor Parker called the meeting to order at 7:00 p.m. Councilmember Adams gave the invocation.

APPROVAL OF AGENDA

The City Manager requested that the agenda be amended to include a closed session to discuss an economic development matter.

Motion was made by Councilmember Williamson, seconded by Councilmember Adams, and unanimously carried to approve the agenda as amended to include a closed session to discuss an economic development matter.

AGENDA FOR OCTOBER 22, 2013

The City Manager reviewed the proposed agenda for October 22, 2013 as follows:

- 3) Advanced Law Enforcement Training Certificate (Juvenile Officer Shawn Chavis)
- 4) Consent Agenda
 - a) Consider minutes of August 13, 2013 agenda workshop; August 20, 2013 regular meeting; September 10, 2013 agenda workshop; and September 17, 2013 regular meeting

PUBLIC HEARINGS

- 5) Continued Second CDBG Public hearing

The City Manager explained that this public hearing would not be continued again since the City has received no information from the State about the CDBG Program.
- 6) Consider request for a Conditional Use Permit to expand an existing daycare facility at 497 Produce Market Road
- 7) Consider request to amend Article X Permissible Uses, Section 146 Table of Permissible Uses of the Unified Development Ordinance

The City Manager explained that the request for an outdoor firing range had been removed from the request.

Councilmember Adams requested a map of specific locations that could be affected if the text amendment request is approved.

Councilmember Leak requested that the City Manager seek guidance from the North Carolina League of Municipalities.

Upon question by the City Manager, Mrs. Deese replied that other cities in North Carolina have a similar-type ordinance. She added that most ordinances differentiate between indoor and outdoor shooting ranges.

CITY MANAGER REPORTS

- 8) Consider awarding bid to Shealy Electric Wholesalers for AMR/AMI Electric Meters in the amount of \$304,880.00 and awarding bid to Bellwether Innovative Management Solutions for

installation of the AMR/AMI Electric Meters in the amount of \$46,593.00 for a total award of \$351,473.00 to two bidders

- 9) Consider Resolution No. R-2013-24 Directing the City Clerk to Investigate a Petition Received under G.S. 160A-31

The City Manager explained this was to annex the portions of the Small Business Innovation Center (SBIC) and FCC site that are not in the City limits as well as the 3-acre site of the City's pump station.

- 10) Consider Application for Use of Community Access Channel for Slide Information

- 11) Consider authorizing the Mayor and City Clerk to execute Interconnection Agreement between the City of Laurinburg and Laurinburg Farm, LLC

- 12) Consider setting public hearing to be held on November 19, 2013 at 7:00 p.m. to consider a request to rezone from General Business (Conditional Use) to Office/Institutional the property located at 907 S. Main St. and to rezone from Residential-15 to Office/Institutional the property located at 906 Atkinson St.

- 13) Consider authorizing the Mayor and City Clerk to execute Interconnection Agreement between the City of Laurinburg and Laurinburg Farm, LLC

Councilmember Leak requested profitability information on this matter.

APPOINTMENTS

- 14) Crime and Drug Committee-Michael Edds and Doris Ann Williams

Following discussion, it was consensus of Council to move the following items to the Consent Agenda: Items 10, 11 and 12

REPORT ON VISIT WITH GRYPHON GROUP

Mrs. Deese explained that she and Mr. Mac McInnis visited the Gryphon Group facility at Laurinburg-Maxton Airbase and a private facility in Harnett County. She discussed the following:

- She and Mr. McInnis were very impressed with the Gryphon Facility at Laurinburg.
- The type of ammunition that will be used inside is called UTM ammunition and is designed to dissipate upon hitting something, and there are five (5) types.
- The primary type that will be used at the potential new training facility is called man marker round which is similar to a paintball.
- She stated that she shot several rounds into a piece of cardboard that was located in front of a door that left holes in the cardboard with tiny blue dots on the door which were wiped off by hand.
- Gryphon proposes to add significant jobs and hopefully move into manufacturing ammunition.
- Gryphon attracts a lot of high profile people into our community. The White House Detail trained at the facility last week.
- The ordinance in Harnett County reads like a National Rifle Association (NRA) guide book and is above and beyond what is required.

Upon question by Councilmember Williamson, Mrs. Deese explained that the outdoor shooting range was removed from Gryphon Group's request.

Further discussion ensued concerning the number of employees, proximity of residences and the financial stability of the Gryphon Group.

DISCUSSION OF STEERING COMMITTEE FOR PEDESTRIAN PLANNING GRANT

Mrs. Deese reported that as part of the Pedestrian Planning Grant awarded to the City, a Steering Committee needed to be formed. She added that NC Department of Transportation is specific about the expertise and experience of the members. She requested guidance from Council on how to proceed.

Following discussion, it was consensus for Mrs. Deese to propose a list of Committee members to Council for consideration.

DISCUSSION OF SEPARATE WEBSITE FOR BEAUTIFICATION COMMITTEE

Mrs. Deese explained that at the last Beautification Committee meeting, the members discussed developing its own website. She added that she tried to steer the Committee to the City's webpage.

The City Clerk and webmaster, explained that when the City redesigned the website in 2010, it was the intent to have all City information on one website to maintain control and consistency.

The City Manager explained that when Scotland County redesigned its website, it was decided that all County departments would be on one (1) website instead of the Health Department having a website, Scotland County Parks and Recreation having a website, etc.

Following discussion, it was consensus of Council for the Beautification Committee to utilize the City's website and not have a separate website.

PROCEDURE FOR PERSONNEL RECLASSIFICATION

The City Manager discussed the procedures for personnel reclassification. He added that the recently adopted Personnel Policy requires that prior to final approval by the City Manager of any reclassifications he shall present to Council.

Councilmember Adams explained that she had questions about positions that had changed after the Springsted Study was adopted in 2012. She explained that she thought all changes had to come before Council.

The City Manager explained that there was one (1) employee moving to a completely different position and this could be discussed in closed session if Council desired.

OVERTIME REPORT

The City Manager requested that the Overtime Report be presented at the November agenda Workshop along with the Quarterly Financial.

Upon questions by Councilmember Willis, the City Manager explained that Council directed that one-half (1/2) of the budgeted overtime in the General Fund for Fiscal Year 2013-2014 was placed in Contingency, and that the report was based on the one-half (1/2) of the overtime in the salary line items. He added that the majority of the departments are within budgeted amount.

Mayor Parker requested that the City Manager provide Council with the Overtime Report and stated that it would be discussed at the next agenda workshop.

OSHA INSPECTIONS UPDATE

The City Manager explained that all actions regarding the recent Occupational Safety and Health Administration (OSHA) inspections were being completed. He added that staff was waiting on the asbestos and air quality reports from the Police Department and the Sanford Building.

The City Manager explained that the basement of the Sanford Building flooded in June, and the estimate to remove and treat the mold is \$5,200. He cautioned that this does not fix the flooding problem, just the immediate problem.

Following discussion, it was consensus for the City Manager to research and present financial information on the costs of building a new building to house police evidence and the cost to renovate the Sanford Building.

DISCUSSION OF SUPPORT FOR TWO HISTORICAL MARKERS

Mayor Parker explained that former Senator Bill Purcell and Mrs. Betty Myers had requested that the City apply for two (2) historical markers, one for Laurinburg Institute and the other for Edwin Gill.

Following discussion, motion was made by Councilmember Williamson, seconded by Councilmember Adams, and unanimously carried for the City to apply for the two (2) historical markers.

CLOSED SESSION

At 7:58 p.m. Councilmember Adams moved to go into closed session pursuant to North Carolina General Statute 143-318.11(a)(4), to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; pursuant to North Carolina General Statute 143-318.11(a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the City; and pursuant to North Carolina Statute 143-318.11(a) (6) for the purpose of considering the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. The motion was seconded by Councilmember Williamson and unanimously carried.

At 9:02 p.m., motion was made by Councilmember Adams, seconded by Councilmember Willis, and unanimously carried to adjourn the closed session and resume the regular meeting.

PAYMENT FOR CROP LOSS

Motion was made by Councilmember Willis, seconded by Councilmember Williamson, and unanimously carried to pay Ricky Snead \$1,300.00 for the crop loss Mr. Snead experienced by the start of construction of the City's pump station on the 3-acre tract of land the City recently purchased from Wallace Trucking and which Mr. Snead had leased from Wallace Trucking.

ADJOURNMENT

Motion was made by Councilmember Willis, seconded by Councilmember Williamson, and unanimously carried to adjourn the meeting

The meeting adjourned at 9:05 p.m.

Thomas W. Parker, III, Mayor

Jennifer A. Tippet, City Clerk